



DERABIS COLLEGE

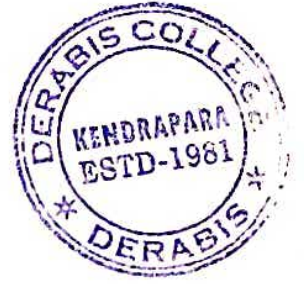
Derabish, Kendrapara, Odisha, 754289

Criterion VI

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

- 6.2.1. The functioning of the institution bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedure, deployment of institution strategic / perspective / deployment plan etc.

DERABIS COLLEGE, DERABISH, KENDRAPARA



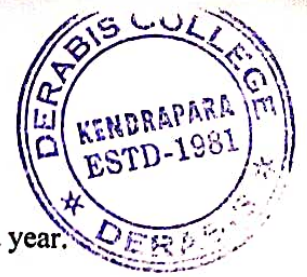
PERSPECTIVE PLANS

PERSPECTIVE PLANS 2022-23

1. Encourage students participation in workshops, seminars and competitive examinations
2. Initiate welfare measures for students. Teachers should take steps so that more number will get scholarships.
3. Expand sports infra and activities.
4. Organize a mega Blood Donation Camp in College.
5. Emphasis on Yoga. Students and faculty members should be encouraged for Yoga Abhyas (Practice)
6. NSS and YRC cell shall take steps to motivate public to use e-vehicles instead of ICE vehicles.
7. Steps should be taken to involve more alumni in the Alumni committee and to collect funds for Mo College Abhiyan.
8. Necessary Steps should be taken to involve more and more students in NSS and YRC cell to involve themselves in social work like blood donation camp, plantation. -
9. Necessary steps should be taken to open NCC Unit in the College.
10. Digitization of accounts, cashbook etc. through CAPA in finance and accounts section.

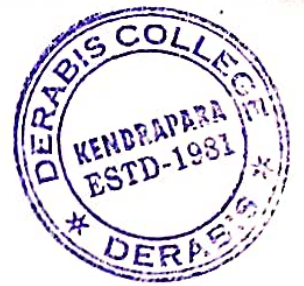

Principal
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PERSPECTIVE PLANS 2021-22



1. Initiation should be taken to organize parent teacher meeting at least twice in a year.
2. Initiation should be taken for installation of smart classroom in each and every department.
3. Steps should be taken to provide student support facility and services.
4. Adopt CAPA in finance and accounts section.
5. Steps must be taken to include more members in Alumni Cell.
6. Initiate steps for career guidance and placement campus.
7. Steps should be taken for wifi campus
8. Steps should be taken for supply of safe drinking water.
9. Initiations should be taken for automation and digitization of college library.
10. Faculty members shall identify slow learners and advanced learners and take proper guidance for slow learners.
11. Organize national / departmental seminars at least twice a year.
12. Increase Sports infra and facility.


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PERSPECTIVE PLANS 2020-21

1. Offer value added course like DCA and MS Office to students.
2. Steps should be taken for smart classrooms in each department.
3. Construction of classroom and building
4. Steps should be taken to create Alumni Cell in the college.
5. Continue and expand mentor mentee system.
6. Faculty members shall identify slow learners and advanced learners and take proper guidance for slow learners.
7. Organize departmental seminars at least twice a year
8. Faculty members shall identify slow learners and advanced learners and take proper guidance for slow learners.
9. Increase Sports infra and facility.
10. Special care should be taken for yoga camp.
11. Steps should be taken for Parent teacher meeting at least twice in a year.
12. Organize national / departmental seminars at least twice a year.
13. Increase use ICT. Initiation should be taken to install smart boards in departments.


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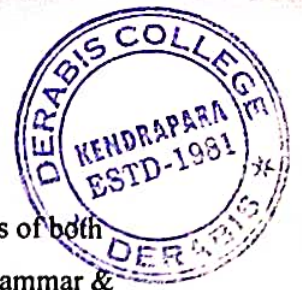
PERSPECTIVE PLANS 2019-20



1. Steps should be taken to provide coaching for common PG Entrance, career counseling to students.
2. Steps to be taken to provide basic grammar & communication skills courses for students of 1st year Arts and Science students.
3. Encourage Lecturers to produce research papers in Reputed journals.
4. Faculty members shall identify slow learners and advanced learners and take proper guidance for slow learners.
5. Mentoring system should be implemented.
6. Organize Parent teacher meeting twice in a year.
7. Organize national / departmental seminars at least twice a year.
8. Feedback system should be implemented for Quality enhancement.
9. Initiations should be taken to renovate college canteen.
10. Ensure facilities of safe drinking water in the campus.


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PERSPECTIVE PLANS 2018-19



1. Initiation should be taken to offer Value Added Course to first year students of both Arts and Science in "Spoken English & Personality Development" and "Grammar & Writing Skills".
2. NSS volunteers are to be encouraged for plantation in nearby villages.
3. Faculty members shall identify slow learners and advanced learners and take proper guidance for slow learners.
4. Construction of boys & girls common room.
5. Increase Sports Facilities and special care should be taken for yoga camp.
6. Initiation should be taken to enable students to receive different scholarships from state/national Government.
7. Initiation should be taken for supply of safe drinking water. At least three aqua guard must be purchased for Boys common room, girls common room, staff common room and main building
8. Organize departmental seminars at least twice a year
9. Faculties are to be encouraged publish research papers in reputed journals.
10. Steps should be taken for extension of infra facilities in college campus.


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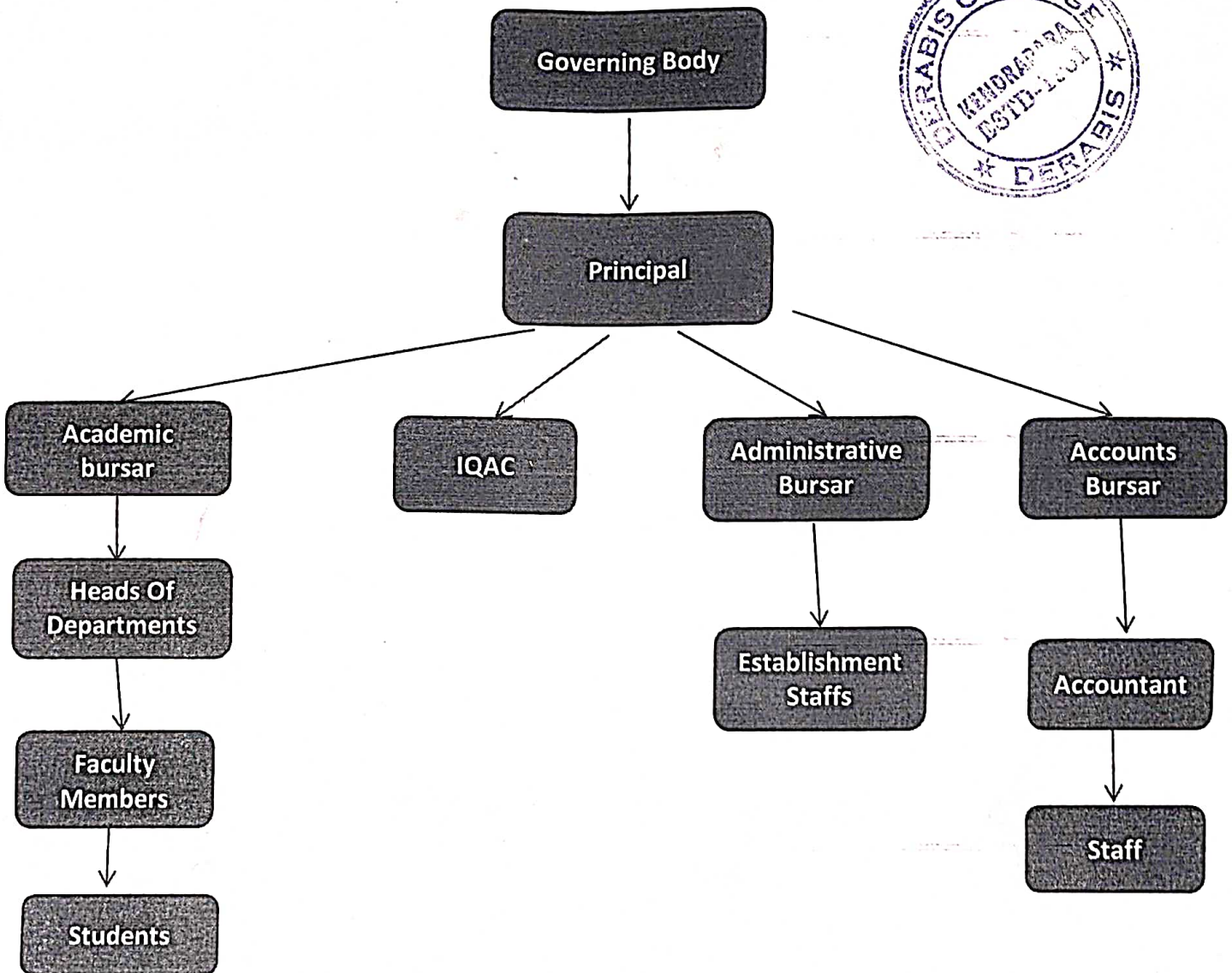
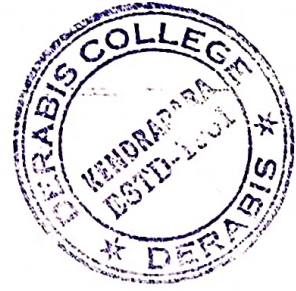
DERABIS COLLEGE

Derabish, Kendrapara, Odisha, 754289

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

Institute Organogram

Derabis College, Kendrapara Organogram




Principal
Derabis College, Derabish
Kendrapara



DERABIS COLLEGE

Derabish, Kendrapara, Odisha, 754289

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

Administrative Setup (List of
Committees, Appointment
Letters of HOD's, College
Website, Notice Board)

OFFICE OF THE PRINCIPAL DERABIS COLLEGE,

DERABIS, Dist.-KENDRAPARA

Letter No. 243 /Date 25-07-2022.

OFFICE ORDER



DISTRIBUTION OF CO-CURRICULAR ACTIVITIES FOR THE SESSION 2022-2023

The following is the assignment of co-curricular activities to different staff members of the college for the session 2022-2023. They are advised to take note of their duties and start doing related work with immediate effect.

1. ADMINISTRATION:

- i) Santanu Kumar Mati, Reader in Pol. Science

2. ACCOUNT BURSAR:

- i) Sanjay Kumar Mishra, Lect. In Economics.
ii) Dr. Sandeep Bal, Lect. In Pol. Science

3. ACADEMIC BURSAR:

- i) Aswini Ku. Prusty, Reader in Physics. *+2 wing.*
ii) Santanu Kumar Mati, Reader In Pol. Science *+3 wing.*

4. STAFF SERVICE MATTER:

- i) Aswini Ku. Prusty, Reader in Physics
ii) Nagendranath Pani Lect. In History
iii) Kishor Ku. Bedanta Lect. In Education
iv) Dr. Sandeep Bal Lect. In Pol. Science
v) Pravakar Behera, Head Clerk

5. PERMISSION/AFFILIATION/RECOGNITATION/CONCURRENCE

- i) Bikram Ku. Mohanty Reader in Chemistry
ii) Santanu Kumar Mati, Reader in Pol. Science

6. SALARY OF DP STAFF(DHE,TREASURY,COLLECTORATE,BANK & COURT MATTER WITH INCOME TAX MATTER)

- i) Sarat Chandra Prusty, PET
ii) Dr. Sandeep Bal Lect. In Pol. Science
iii) Dr. Kishor Chandra Mallik, Lect. In Odia


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7. SECRETARY STAFF COUNCIL

- i) Lokanath Giri, Reader In English
- ii) Biswajit Kumar Sahoo, Lect. In English

8. ADMISSION (+2)

- i) Bikram Ku. Mohanty Reader in Chemistry
- ii) Nagendranath Pani Lect. In History
- iii) Biswajit Kumar Sahoo, Lect. In English
- iv) Smt Sanjukta Sethi, Lect. In Economics
- v) Sarat Ch. Rout, Demon. In Physics

9. ADMISSION (+3)

- i) Santanu Kumar Mati, Reader in Pol. Science
- ii) Prangya Pattanaik Lect. In Odia
- iii) Sanjay Kumar Mishra, Lect. In Economics.
- iv) Rudrangi Pattanaik, Lect. In History

10. EXAMINATION COMMITTEE(+3 DEGREE)

- i) Aswini Ku. Prusty Reader in Physics
- ii) Lokanath Giri, Reader In English
- iii) Nagendranath Pani Lect. In History
- iv) Kishor Ku. Bedanta, Lect. In Education

11. EXAMINATION COMMITTEE(+2 JUNIOR)

- i) Santanu Kumar Mati, Reader in Pol. Science
- ii) Sanjay Kumar Mishra, Lect. In Economics.
- iii) Swarnalata Mishra Demon. In Chemistry

12. U.G.C & NAAC COMMITTEE:

- i) Aswini Ku. Prusty Reader in Physics
- ii) Bikram Ku. Mohanty Reader in Chemistry
- iii) Dhaneswar Nayak Lect. In Odia
- iv) Santanu Kumar Mati, Reader in Pol. Science
- v) Kishor Ku. Bedanta, Lect. In Education
- vi) Dr. Sandeep Bal, Lect. In Pol. Science
- vii) Guru Charan Sethi, Lect. In Sociology
- viii) Sanjay Ku. Mishra, Lect. In Economics




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13. LIBRARY COMMITTEE:

- i) Biswajit Ku. Sahoo Lect. In English
- ii) Smt Sanjukta Sethi, Lect. In Economics
- iii) Pramod Kumar Das, Lect. In Education

14. TEACHING & NON-TEACHING BIOMETRIC ATTENDANCE:

- i) Dr. Kishore Chandra Mallik, Lect. In Odia
- ii) Sharat Kumar Samal, D.E.O

15. COLLEGE CALENDER & EDITORIAL BOARD:

- i) Brundaban Das, Lect. In Pol. Science
- ii) Prangya Pattanaik, Lect. In Odia
- iii) Biswajit Ku. Sahoo, Lect. In English

16. SCHOLARSHIP AND STIPEND:

- i) Dhaneswar Nayak, Lect. In Odia
- ii) Brundaban Das, Lect. In Pol. Science
- iii) Mrs. Snjukta Sethy, Lect. In Economics

17. YOUTH RED-CROSS & NSS:

- i) Guru Charan Sethi, Lect. In Sociology
- ii) Raghunath Sahoo, Lect. In Education

18. CONSTRUCTION & DEVELOPMENT :

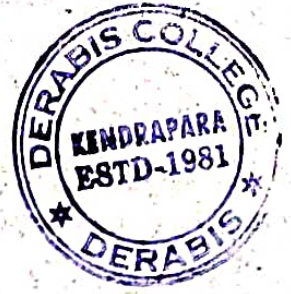
- i) Aswini Ku. Prusty, Reader in Physics
- ii) Nagendranath Pani, Lect. In History
- iii) Biswajit Ku. Sahoo, Lect. In English
- iv) Kishor Ku. Bedanta, Lect. In Education
- v) Sanjay Ku. Mishra, Lect. In Economics

19. LANDED PROPERTY MATTER & HOUSE RENT:

- i) Dhaneswar Nayak Lect. In Odia
- ii) Sarat Ch. Rout, Demon. In Physics
- iii) Pravakar Behera, Head Clerk
- iv) Anta Kishore Bhuyan, Asst. Librarian
- v) Bidhhu Bhusan Pattanaik, Junior Clerk



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20. ATHLETIC COUNCIL:

- i) Dhaneswar Nayak, Lect. In Odia
- ii) Brundaban Das, Lect. In Pol. Science
- iii) Nagendranath Pani, Lect. In History
- iv) Sanjay Ku. Mishra, Lect. In Economics
- v) Sarat Chandra Prusty, P.E.T

21. D.S.A:

- i) Biswajit Ku. Sahoo, Lect. In English
- ii) Raghunath Sahoo, Lect. In Education

22. CULTURAL & LITERARY ACTIVITIES:

- i) Dhaneswar Nayak, Lect. In Odia
- ii) Biswajit Ku. Sahoo, Lect. In English
- iii) Jyotirmaya Brahma, Lect. In Math

23. S.A.F:

- i) Dhaneswar Nayak, Lect. In Odia
- ii) Nagendranath Pani, Lect. In History
- iii) Mrs. Snjukta Sathy, Lect. In Economics
- iv) Raghunath Sahoo, Lect. In Education

24. STUDENTS ATTENDANCE AND PERCENTAGE:

- i) Aswini Ku. Prusty, Reader in Physics
- ii) Sanjay Ku. Mishra, Lect. In Economics
- iii) Rudrangi Pattanaik, Lect. In History
- iv) Raghunath Sahoo, Lect. In Education

25. STAFF COMMON ROOM:

- i) Nagendranath Pani, Lect. In History
- ii) Sanjay Ku. Mishra, Lect. In Economics

26. BOYS COMMON ROOM:

- i) Biswajit Ku. Sahoo, Lect. In English
- ii) Dr. Kishore Chandra Mallik, Lect. In Odia

27. LADIES COMMON ROOM:

- i) Prangya Pattanaik, Lect. In Odia
- ii) Swarnalata Mishra, Demon. In Chemistry


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28. GENERAL STORE:

- i) Sarat Chandra Prusty, P.E.T
- ii) Sarat Ch. Rout, Demon. In Physics

29. GRIEVANCE REDRESSAL CELL & DISCIPLINE COMMITTEE:

- i) All HODs of Department with discipline committee.

30. ANTI RAGGING CELL:

- i) Lokanath Giri, Reader in English
- ii) Dhaneswar Nayak, Lect. In Odia
- iii) Nagendranath Pani, Lect. In History
- iv) Sanjay Ku. Mishra, Lect. In Economics
- v) Guru Charan Sethi, Lect. In Sociology
- vi) Prangya Pattanaik, Lect. In Odia
- vii) Swarnalata Mishra, Demon. In Chemistry

31. SELF DEFENCE PROGRAMME FOR GIRLS:

- i) Nagendranath Pani, Lect. In History
- ii) Raghunath Sahoo, Lect. In Education
- iii) Sarat Chandra Prusty, P.E.T

32. WOMEN'S HARASSMENT CELL:

- i) Aswini Ku. Prusty, Reader in Physics
- ii) Sanjay Ku. Mishra, Lect. In Economics
- iii) Prangya Pattanaik, Lect. In Odia
- iv) Swarnalata Mishra, Demon. In Chemistry
- v) Mrs. Snjukta Sethy, Lect. In Economics

33. COLLEGE CELEBRATIONS & CAMPOUS BEAUTIFICATION:

- i) Lokanath Giri, Reader in English
- ii) Sarat Chandra Prusty, P.E.T
- iii) Raghunath Sahoo, Lect. In Education
- iv) Sarat Ch. Rout, Demon. In Physics

34. COMPUTER CELL & SAMS CENTER (Maintance of Computer, Xerox, Printer, Laptop):

- i) Dr. Kishor Ku. Bedanta, Lect. In Education
- ii) Dr. Kishore Chandra Mallik, Lect. In Odia




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35. I.D.P COMMITTEE(WORLD BANK ASSISTED PROJECT):

- i) Guru Charan Sethi, Lect. In Sociology
- ii) Santanu Kumar Mati, Reader In Pol. Science
- iii) Dhuneswar Nayak, Lect. In Odia
- iv) Sanjay Ku. Mishra, Lect. In Economics
- v) Rudrangi Pattanaik, Lect. In History

36. PURCHASE COMMITTEE:

- i) Aswini Ku. Prusty, Reader in Physics
- ii) Nagendranath Pani, Lect. In History
- iii) Biswajit Ku. Sahoo, Lect. In English
- iv) Raghunath Sahoo, Lect. In Education
- v) Sarat Ch. Rout, Demon. In Physics

37. R.T.I FINAL APPELLATE AUTHORITY:

- i) Santanu Kumar Mati, Reader in Pol. Science
(R.T.I CELL ,PUBLIC INFORMATION OFFICER)
- ii) Sanjay Ku. Mishra, Lect. In Economics
- iii) Pravakar Behera, Head Clerk

38. CLASS TIME TABLE:

- i) Aswini Ku. Prusty, Reader in Physics
- ii) Dr. Sandeep Bal, Lect. In Pol. Science

39. I.Q.AC:

- i) Guru Charan Sethi, Lect. In Sociology
- ii) Kishor Ku. Bedanta, Lect. In Education
- iii) Dr. Sandeep Bal, Lect. In Pol. Science
- iv) Rudrangi Pattanaik, Lect. In History
- v) Mrs. Snjukta Sethy, Lect. In Economics



Prusty
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40. CAMPUS DICIPLINE:

- i) Aswini Ku. Prusty, Reader in Physics
- ii) Bikram Ku. Mohanty Reader in Chemistry
- iii) Santanu Kumar Mati, Reader in Pol. Science
- iv) Dhaneswar Nayak, Lect. In Odia
- v) Nagendranath Pani, Lect. In History
- vi) Biswajit Ku. Sahoo, Lect. In English
- vii) Sarat Chandra Prusty, P.E.T
- viii) Prangya Pattanaik, Lect. In Odia
- ix) Kishor Ku. Bedanta, Lect. In Education
- x) Mrs. Snjukta Sethy, Lect. In Economics

41. CARRIER COUNSELLING & STUDENT PLACEMENT CELL

- i) Guru Charan Sethi, Lect. In Sociology
- ii) Raghunath Sahoo, Lect. In Education
- iii) Pramod Kumar Das, Lect. In Education
- iv) Mrs. Snjukta Sethy, Lect. In Economics

42. ELECTRICITY & WATER SUPPLY:

(Maintance of Generator/AC/Invertor/Projector/Light/Fan).

- i) Dr. Sandeep Bal, Lect. In Pol. Science
- ii) Pravakar Behera, Head Clerk

43. ITEMS NOT COVERED-

(ADMINISTRATIVE BURSAR)

For circulation among members of Teaching & Non-Teaching Staff for information and necessary action.

Principal
DERABIS COLLEG.
DERABIS

Principal
Derabis College
Cerao.s. Kendrapara
25.7.22

***Copy to All Section/Staff Common Room/Library for circulation.

DERABIS COLLEGE, DERABISHI, Dist - KENDRAPARA

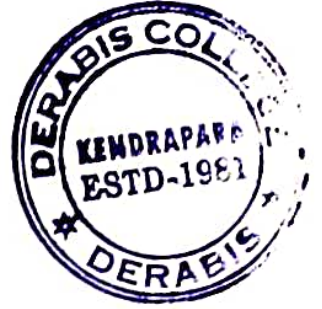


No. 131 /Dtd. 9.8.2021
OFFICE ORDER

DISTRIBUTION OF CO-CURRICULAR ACTIVATES FOR THE SESSION 2021-22

1. Administration :
 - i. Bikram Kumar Mohanty, Reader in Chemistry
2. Associate Administrative Bursar :
 - i. Loknath Giri, Reader in English *KG*
3. Account Bursar :
 - i. Sanjay Kumar Mishra, Lect.in-Economics *S.K. Mishra*
 - ii. Dr.Kishor Chandra Mallik, Lect.in-Odia
4. Academic Bursar :
 - i. Aswini Ku. Prusty, Reader in Physics.
 - ii. Santanu Kumar Mati, Reader In Pol. Sc. *KSM*
 - iii. Dr. Sandeep Bal, Lect.in-Pol.Sc.
5. Staff Service Matter :
 - i. Bikram Ku. Mohanty, Reader in Chem.
 - ii. Loknath Giri, Reader in English *KG*
 - iii. Brundaban Das, Lect.in-Pol.Science *BD*
 - iv. Dr.Kishor Chandra Mallik, Lect.in-Odia
 - v. Dr.Sandeep Bal, Lect.in-Pol.Science *SB*
6. Permission/Affiliation/Recognition/Concurrence :
 - i. Bikram Kumar Mohanty, Reader in Chem.
 - ii. Santanu Kumar Mati, Reader in-Pol.Science *KSM*
 - iii. Dr.Sandeep Bal, Lect.in-Pol.Sc *SB*
7. Salary of D.P. Staff (DHE, Treasury, Collectorate, Bank & Court matter with Income Tax matter)
 - i. Dr. Kishor Chandra Malik, Lect. In Odia *KG*
 - ii. Biswajit Kumar Sahoo, Lect.in-English
8. Secretary Staff Council:
 - i. Bikram Kumar Mohanty, Reader in Chemistry *BKM*
 - ii. Loknath Giri, Reader in English *KG*

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9. Admission (+2)

- i. Bikram Kumar Mohanty, Reader in Chemistry
- ii. Nagendranath Pani, Lect. in - History
- iii. Dr. Kishor Kumar Bedanta, Lect. in - Education
- iv. Biswajit Ku.Sahoo, Lect.in-English
- v. Mr. Sarat Chandra Rout, Demon. In Phys.

10. Admission(+3) :

- i. Mr. Loknath Giri, Reader in English.
- ii. Santanu Kumar Mati, Reader in Pol.Science
- iii. Mrs. Rudrangi Pattanaik, Lect. In History
- iv. Dr. Prangya Pattanaik, Lect. In Odia.

11. Examination Committee (+3 Degree) :

- i. Aswini Ku.Prusty, Reader In Physics
- ii. Loknath Giri, Reader in English
- iii. Brundaban Das, Lect.in-Pol.Science
- iv. Sanjay Kumar Mishra, Lect.in-Economics

12. Examination Committee : (+2 Junior)

- i. Santanu Kumar Mati, Reader in Pol.Science
- ii. Mrs.Sanjukta Sethy, Lect.in-Economics
- iii. Dr.K.C. Mallik, Lect. in -Odia
- iv. Dr. Sambit Bal, Lect. In Pol.Sc.
- v. Mrs.Rudrangi Pattanaik, Lect.in-History

13. U.G.C & NAAC Committee :

- i. A. K Prusty, Reader in Phys.
- ii. B.K. Mohanty, Reader in Chemistry
- iii. L.N. Giri, Reader in - English
- iv. S.K. Mati, Reader in -Pol. Science
- v. Dr.Kishora Kumar Bedanta
- vi. Dr. S. Bal, Lect. In Pol.Sc
- vii. Dr. A.K Malik, Lect. In Zool.
- viii. G.C. Sethy, Lect. in - Sociology
- ix. S.K. Mishra, Lect. in -Economics

14. Library Committee :

- i. Mrs. R. Pattanaik, Lect. In Hist.
- ii. R. N Sahoo, Lect. In Edn.
- iii. Dr.K.C. Mallik, Lect. in -Odia
- iv. Dr.Sandeep Bal, Lect.in-Pol.Science

15. Teaching & Non-Teaching Biometric Attendance :

- i. L.N. Giri, Reader in - English
- ii. S. Bal, Lect. In Pol.Sc
- ii. D. Nayak, Lect. In Odia.


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16. College Calendar & Magazine Editorial Board :

- i. L.N. Giri, Reader in - English *dk*
- ii. Dr. P. Pattanaik, Lect. In Odia. *h*
- iii. Dr. K.C. Malik, Lect. In Odia.
- iv. B.K.Sahoo, Lect. in -English

17. Scholarship and Stipend :

- i. B.K. Mohanty, Sr. Lect. in - Chemistry
- ii. N.N. Pani, Lect. in -History *dk*
- iii. Dr.K.C. Mallik, Lect. in -Odia
- iv. Mrs.S.Sethy, Lect. in-Economics
- v. D. Nayak, Lect. In Odia.

18. Youth Red - Cross :

- i. G.C. Sethy, Lect. in -Sociology *dk*
- ii. R.N Sahoo, Lect. In Edn.
- iii. Dr.S. Bal, Lect. in -Pol. Science *dk*
- iv. Dr. A.K Malik, Lect. In Zool.

19. Construction, Development & Purchase committee :

- i. L.N .Giri, Reader in -English *dk*
- ii. Brundaban Das, in -Pol.Science *dk*
- iii. G.C.Sethi, Lect. in-Sociology *dk*
- iv. N.N. Pani, Lect. in -History *dk*

20. Landed Property Matter & House Rent :

- i. Gurucharan Sethi, Lect.in-Sociology
- ii. Prof. B.Das, Lect. in Pol.Science *dk*
- iii. S.C Rout, Demon. In Phys.
- iv. S.C Prusty, PET.
- v. Ananta Kishor Bhuyan, Asst.Librarian *dk*

21. Athletic Council :

- i. Nagendranath Pani, Lect.in-History *dk*
- ii. Raghunath Sahoo, Lect.in-Education
- iii. S.C Rout, Demon. In Phys.
- iv. Mrs. S.L Mishra, Demon. In Chem.
- v. S.C .Prusty, P.E.T

22. D.S.A :

- i. Biswajit Kumar Sahoo, Lect.in-English
- ii. Dr.K.C.Mallik, Lect. In Odia

23. Cultural & Literary Activities :

- i. Brundaban Das, Lect.in-Pol.Science *dk*
- ii. Dr. P. Pattanaik, Lect. In Odia. *dk*
- iii. Dr. K.K.Bedanta, Lect. in- Education
- iv. Gurucharan Sethi, Lect.in-Sociology *dk*


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24. S.A.F. :

- i. S.K. Mati, Reader in -Pol.Science *Mati*
- ii. Dr.Kishora Kumar Bedanta, Lect.in-Education
- iii. R.N Sahoo, Lect. In Edn.
- iv. Dr. P. Pattanaik, Lect. In Odia. *P*

25. Students' Attendance and Percentage :

- i. A.K Prusty, Reader in -Physics
- ii. L.N. Giri, Reader in -English *L.N. Giri*
- iii. N.N. Pani, Lect. in - History *N.N. Pani*
- iv. S.K. Mishra, Lect. in- Economics *S.K. Mishra*
- v. R.N Sahoo, Lect. In Edn.
- vi. Dr.S.Bal, Lect. in -Pol. Science *S.Bal*

26. Staff Common Room :

- i. Nagendranath Pani, Lect.in-History *N.Pani*
- ii. Dr. K.C. Mallik, Lect. in- Odia

27. Boys common Room :

- i. B.Das, Lect. in Pol.Science *B.Das*
- ii. R.N Sahoo, Lect. In Edn.

28. Ladies common Room :

- i. Dr. P. Pattanaik, Lect. in-Odia *P*
- ii. Mrs. S. Sethi, Lect. In Eco.
- iii. Mrs. S.L Mishra, Demon. In Chem.

29. General Store :

- i. S.K. Mati, Reader in -Pol.Science *Mati*
- ii. S.C Rout, Demon. In Phys.
- iii. S.C. Prusty, P.E.T

30. Grievance Redressal Cell & Discipline Committee :

- i. All HODs of Department with discipline committee.

31. Anti Ragging Cell :

- i. L.N. Giri, Reader in -English *L.N. Giri*
- ii. D.Nayak, Lect in Odia
- iii. N.N. Pani, Lect. in -History *N.N. Pani*
- iv. S.K. Mishra, Lect.in-Economics *S.K. Mishra*
- v. G.C. Sethi, Lect.in-Sociology *G.C. Sethi*
- vi. Dr. P.Pattanayak, Lect .in-odia *P.Pattanayak*
- vii. Mrs. S.L Mishra, Demon. In Chem.

P.Pattanayak
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32. Self Defence Programme for Girls

- i. Dr. K.C. Mallik, Lect. In- Odia
- ii. Dr. P.Pattanayak, Lect. In-odla
- iii. Mrs.S. Sethi, Lect. In - Economics
- iv -S.C. Prusty, P.E.T

33. Women's Harassment Cell

- i. D.Nayak, Lect in Odia
- ii. S.K. Mishra, Lect. In- Economics
- iii. Mrs.R.Pattanaik, Lect. In History
- iv. Mrs. S. Sethi, Lect. In - Economics
- v. Mrs. S.L Mishra, Demon. In Chem.

34. Gardening / Plantation and Environment

- i. S.C. Prusty, P.E.T
- ii. S.C Rout, Demon. In Phys.
- iii. Ananta Kishor Bhuyan, Asst.Librarian

35. Computer Cell :

Dr.K.K.Bedanta, Lect. in Education
Dr.S.Bal, Lect. in Pol. Sc.

36. I.D.P Committee :(World Bank Assisted Project)

G.CSethi, Lect. in Sociology, Co-ordinator
Santanu Kumar Mati, Reader in Pol.Science
D.Nayak, Lect. in Odia
B.Das, Lect. in Pol. Science
Dr.Ashok Kumar Malik, Lect.in-Zoology

~~37. Purchase Committee~~

~~Loknath Giri, Reader in English
Santanu Kumar Mati, Reader in Pol.Science
Dr.Kishor Ch.Mallik, Lect.in-Odia
Nagendranath Pani, Lect.in-History~~

38. R.T.I Final Appellate Authority

Santanu Kumar Mati, Reader in Pol.Science
R.T.I Cell (Public Information Officer)
Sanjay Kumar Mishra, Lect.in-Economics
Gurucharan Sethi, Lect.in-Sociology
Mrs.Rudrangi Pattanaik, Lect.in-History

39. Class Time Table

Aswini Kumar Prusty, Reader in Physics
Sandeep Bal, Lect.in-Pol.Science

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40. IQAC

Gurucharan Sethi, Lect.in-Sociology *RS*
Dr.Kishor Kumar Bedanta, Lect.in-Education
Mrs.Sanjukta Sethy, Lect.in-Economics
Dr.Sandeep Bal, Lect.in-Pol.Science *SB*
Mrs.Rudrangi Pattanaik, Lect.in-History

41. Campus Dicipline

Brundaban Das, Lect.in-Pol.Sc *BD*
Dhaneswar Nayak, Lect.in-Odia
Sarat Chandra Prusty, P.E.T
Ananta Kishor Bhuyan, Asst.Librarian *AKB*

10/11/21
4.11.21

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Derabis, Kendrapada

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OFFICE OF THE PRINCIPAL, DERABIS COLLEGE, DERABISH, Dist. -
KENDRAPARA



No. 108 /Dtd. 03.08.2020

OFFICE ORDER

**DISTRIBUTION OF CO-CURRICULAR ACTIVATES OF THE TEACHING STAFF FOR
THE SESSION 2020-21**

1. Administration :

- i. Dr. Debarata Nayak, Reader in Botany-Cum-Principal (I/C)

2. Associate Administrative Bursar :

- i. Mr. L.N Giri, Reader in English
- ii. Mr. S.K Mati, Sr. Lect. In Pol.Sc.

3. Account Bursar :

- i. Mr. Bikram Kumar Mohanty, Reader in Chemistry.

4. Associate Account Bursar :

- i. Prof. Sanjay Kumar Mishra, Lect. in Economics.
- ii. Dr. K.C Mallik, Lect. In Odia.

5. Academic Bursar :

- i. Prof. Aswini Ku. Prusty, Reader in Physics.
- ii. Mr. S.K Mati, Sr. Lect. In Pol. Sc.
- iii. Dr. K.C Mallik, Lect. In Odia.

6. Staff Service Matter :

- i. Prof. Aswini Ku. Prusty, Reader in Physics.
- ii. Prof. Bikram Ku. Mohanty, Reader in Chem.
- iii. Prof. S. K Mati, Lect. In Pol. Sc.
- iv. Prof. B. Das. Lect. in Pol. Science
- v. Prof. D. Nayak, Lect. In Odia
- vi. Dr. K.C Mallik, Lect. In Odia.

7. Permission/Affiliation/Recognition/Concurrence :

- i. Prof. B. K Mohanty, Reader in Chem.
- ii. Prof. S.K Mati, Sr. Lect. in Pol. Science
- iii. Mr. S.K Mishra, Lect. In Economics.

**8. Salary of D.P. Staff (DHE, Treasury, Collectorate, Bank & Court matter
with Income Tax matter)**

- i. S.K Mishra, Lect. In Eco.
- ii. Dr. K.C Mallik, Lect. In Odia.
- iii. Mr. Sarat Chandra Prusty, P.E.T
- iv. S.C Rout, Demon. In Phys.


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9. Secretary Staff Council:

- i. Prof. Bilkram Kumar Mohanty, Reader in Chemistry
- ii. Prof. Loknath Giri, Reader in English

10. Admission (+2)

- i. Prof. Aswini Kumar Prusty, Reader - in - physics
- ii. Prof. Santanu Kumar Mati, Sr. Lect. in - Pol Science
- iii. Prof. Nagendranath Pani, Lect. in - History
- iv. Dr. K.K. Bedanta, Lect. in - Education
- v. Mrs. S. Sethi, Lect. in Eco.
- vi. Mr. S.C. Rout, Demon. in Phys.

11. Admission (+3) :

- i. Mr. B. K Mohanty, Reader in Chem.
- ii. Mr. L.N. Giri, Reader in English.
- iii. Mr. S. K Mati, Sr. Lect. in Pol. Sc.
- iv. Mrs. R. Pattanaik, Lect. in Hist.
- v. Dr. P. Pattanaik, Lect. in Odia.

12. Examination Committee (+3 Degree) :

- i. Prof. A.K. Prusty, Reader in Physics
- ii. Prof. L.N. Giri, Sr. Lect. in -English
- iii. Mr. G. C Sethi, Lect. in Soc.
- iv. Prof. S.K. Mishra, Lect. in -Economics
- v. Prof. R. Pattanaik, Lect. in -History

13. Examination Committee : (+2 Junior)

- i. Prof. B.K. Mohanty, Reader in Chem.
- ii. Dr. K.C. Mallik, Lect. in -Odia
- iii. Prof. S. Bal, Lect. in -Pol. Sc.
- iv. Mrs. S. Sethy, Lecturer in Economics

14. Advisor (Students Union & Association) :

- Prof. S.K. Mati, Sr. Lect. in -Pol. Science
Prof. S.K. Mishra, Lect. in -Economics
Prof. S. Bal, Lect. in -Pol. Sc
Dr. K.C. Mallik, Lect. in -Odia
Prof. R. Pattanaik, Lect. in -Hist


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15. U.G.C & NAAC Committee :

Prof.A.KPrusty, Reader In - Physics
Prof.B.K. Mohanty, Reader In - Chemistry
Prof.L.N.Giri ,Reader in -English(Member)
Prof.S.K. Mati, Sr. Lect In -Pol. Science
Prof.S.K. Mishra, Lect. In - Eco (Member)
Prof.G.C. Sethy, Lect. In - Sociology
Prof.S.Bal, Lect.in-Pol.Science
Dr.A.K.Mallik, Lect.in-Zoology



16. Library Committee :

Prof.A.KPrusty, Reader in - Physics
Prof.S.K.Mati , Sr. Lect. in-Pol. Science
Prof.R. Pattanyak, Lect. in- History
Prof.R.N.Sahoo, Lect.in-Edn
Dr.K.C.Mallik, Lect.in-Odia

17. Teaching & Non-Teaching Bio-metric attendance

Prof.L.N.Giri ,Reader in -English(Member)
Prof.S.BalLect in -Pol. Science
Prof.D.Nayak, Lect.in-Odia

18. College Calendar & Magazine Editorial Board :

Prof.L.N.Giri, Reader in English
Dr.P.Pattanaik, Lect.in-Odia
Prof.B.K.Sahoo, Lect. in -English
Dr.K.C.Mallik, Lect.in-Odia

19. Scholarship and Stipend :

Prof.B.K. Mohanty, Reader in - Chemistry
Prof.N.N. Pani, Lect. in -History
Dr.K.C. Mallik, Lect. in -Odia
Prof.D.Nayak, Lect.in_Odia
Prof.S.Sethy, Lect. in-Economics

20. Youth Red - Cross :

Prof.G.C. Sethy, Lect. in -Sociology
Prof.S. Bal, Lect. in -Pol. Science
Prof.R. N.Sahoo, Lect.in-Edn
Dr.A.K.Mallik, Lect.in-Zoology

21. Construction, Development & Purchase committee :

Prof.B.K. Mohanty, Reader in - Chemistry
Prof.A.K. Pruty, Reader in Physics
Prof.L.N .Giri, Reader in -English
Prof.S.K.Mati, Sr.Lect.in-Pol.Sc


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Prof.G.C.Sethi, Lect.in-Sociology
Prof.N.NPani, Lect. in History
Prof.S.K. Mishra, Lect. in -Economics



22. Landed Property Matter & House Rent :

Prof.L.N.Giri, Reader in English
Prof.S.K.Mati, Sr.Lect.in-Pol.Sc
Prof.B.Das, Lect. in Pol.Science
Prof.G.C.Sethi, Lect. in-Sociology
Sri S.C.Rout, Demonstrator
Sri S.C.Prusty, P.E.T

23. Athletic Council :

Prof.S.K.Mishra, Lect. in- Economics
Prof.B.Das, Lect. in Pol.Science
Prof.S.Bal, Lect. in-Pol. Science
Mr.S.C.Rout, Lab. Asst.
Mrs.S.L.Mishra, Lab.Asst.
Sri S.C.Prusty, P.E.T

24. Dramatic Society :

Prof.S.K.Mati, Sr.Lect.in-Pol.Sc
Prof.D.Nayak, Lect. in-Odia
Prof.G.C. Sethi, Lect. in-Sociology
Dr.K.K.Bedanta, Lect.in-Edn

25. D.S.A :

Prof.A.KPrusty, Reader in-Physics
Prof,B.K. Sahoo, Lect. in-English
Dr.K.C.Mallik, Lect. in-Odia
Mrs.S.Sethy, Lect.in-Eco

26. Cultural & Literary Activities :

Dr.P.Pattanaik, Lect.in-Odia
Dr. K.K.Bedanta, Lect. in- Education
Prof.S.Sethi, lect. in -Economics

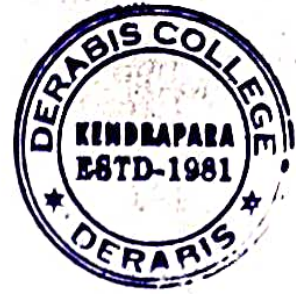
27. S.A.F. :

Prof.S.K.Mati, Sr.Lect.in-Pol.Sc
Prof.D.Nayak, Lect.in-Odia
Dr.P.Pattanaik, Lect.in-Odia
Prof.N.N.Pani, Lect.in-Hist
Prof.R.N.Sahoo, Lect.in-Edn

28. Students' Attendance and Percentage :

Prof.A.KPrusty, Reader in -Physics
Prof.L.N. Giri, Reader in -English


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Prof.N.N. Pani, Lect. in - History
Prof.S.K.Mishra, Lect.in-Eco
Prof.R.N.Sahoo, Lect.in-Edn
Prof.S.Bal, Lect. in -Pol. Science

29. Staff Common Room :

Dr.K.C.Mallik, Lect.in-Odia
Prof.R.Pattanaik, Lect.in-Hist

30. Boys common Room :

Prof.B.Das, Lect.in-Pol.Science
Prof.R.N.Sahoo, Lect.in-Education

31. Ladies common Room :

Dr. P. Pattanaik, Lect. in-Odia
Prof.S.Sethy, Lect.in-Economics
Mrs.S.Mishra, Demonstrator(Chem)

32. General Store :

Prof.S.K. Mati, Sr. Lect. in -Pol.Science
Mr.S.C. Rout, Lab. Asst.
Mr.S.C. Prusty, P.E.T

33. Grievance Redressal Cell with Discipline Committee :
All HOD of Department with Dicipline Committee

34. Anti Ragging Cell :

Prof.L.N.Giri, Reader in English
Prof.D.Nayak, Lect in Odia
Prof.N.N. Pani, Lect. in -History
Prof.G.C. Sethi, Lect.in-Sociology
Prof.S.K.Mishra, Lect.in-Econmics
Dr.P.Pattanaik, Lect.in-Odia
Mrs.S.L.Mishra, Demonstrator

35. Self Defence Programme for Girls

Dr. K.C.Mallik, Lect. in - Odia
Dr.P.Pattanaik, Lect. in -Odia
Prof.S.Sethy, Lect.in-Economics
Mr.S.C.Prusty, P.E.T.

36. Women's Harassment Cell

Prof.D.Nayak, Lect.in-Odia
Prof.S.K.Mishra, Lect.in-Economics
Prof.R.Pattanaik, Lect. in History
Prof.S.Sethi, Lect. in Economics
Mrs.S.L.Mishra, Demonstrator

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Derabis College
Derabis, Kendrapara



OFFICE ORDER

37. Computer Cell :

- Prof.S.Bal, Lect. in Pol. Sc.
- Dr.K.C.Mallik, Lect.in-Odia
- Dr.A.K.Malik, Lect.in-Zoology

38. I.D.P Committee : (World Bank Assisted Project)

- Prof.G.CSethi, Lect. in Sociology, Co-ordinator
- Prof.S.K.Mati, Sr. Lect. in - Pol. Sc.
- Prof.B.K.Mohanty, Reader.in-Chemistry
- Prof.L.N.Giri, Reader in English
- Dr.A.K.Malik, Lect.in-Zoology (Associate Co-ordinator)

39. Gardening / Plantation and Environment

- Prof.L.N. Giri, Reader in English
- Dr. K.K.Bedanta, Lect. in - Education
- Sri S.C.Prusty, P.E.T
- Sri S.C.Rout, Demonstrator

40 Purchase Committee

- Prof.L.N. Giri, Sr.Lecturer in English
- Dr. A.K.Malik, Lect.in-Zoology
- Dr. K.C.Mallik, Lect. in - Odia
- Prof.N.N.Pani, Lect.in-History

41 R.T.I Final Appellate Authority

- Prof.S.K.Mati, Sr.Lecturer in Pol.Science

R.T.I Cell (Public Information Officer)

- Prof.S.K.Mishra, Lect. in Economics
- Prof.G.C.Sethy, Lect.in-in-Sociology
- Dr. K.C.Mallik, Lect. in - Odia
- Prof.R.Pattanaik, Lect.in-History

40. College Time -Table :

- Prof.A.KPrusty, Reader in-Physics
- Mr.S.Bal, Lecturer in Pol.Science

41. Water & Power Supply :

- Mr.N.N.Pani, Lecturer in History
- Mr.R.N.Sahoo, Lecturer in Education
- Mr.S.C.Prusty, P.E.T

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Derabis, Kendrapara

8/8/2020

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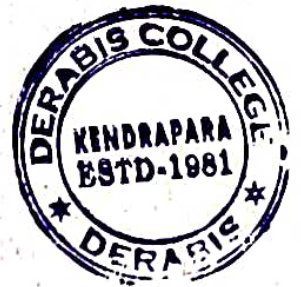
01. Administration : Mr. Chaturbhuj Kar, Reader in Math
-Cum-Principal (I/C)
02. Associate Administrative Bursar : L.N Giri Sr. Lecture in English
03. Account Bursar : B.K. Mohanty Sr.Lecture in Chemistry
04. Academic Bursar : A.K Prusty, Sr. Lect.in-Physics
L.N.Giri, Sr. Lect.in-English
05. Staff Service Matter : A.K Prusty, Sr. Lect.in-Physics
Dr.D.Nayak, Sr.Lect.in-Botany
L.N.Giri, Sr. Lect.in-English
S.K.Mati, Sr. Lect.in-Pol.Science
S.K.Mishra, Lect.in-Economics
06. Permission/Affiliation/
Recognition/Concurrence : Dr.D.Nayak, Sr.Lect.in-Botany
B.K. Mohanty Sr.Lecture in Chemistry
07. Salary of D.P.Staff
(DHE, Treasury, Collectorate,
Bank & Court matter)
With Income Tax matter. : Dr.K.C.Mallik, Lect.in-Odia
S.C.Prusty, P.E.T
08. Secretary Staff Council
Asst.Secy. -do- : B.K. Mohanty Sr.Lecture in Chemistry
L.N.Giri, Sr. Lect.in-English
09. Admission
(+2) : B.K. Mohanty Sr.Lecture in Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
N.N.Pani, Lect.in-History
Dr.K.K.Bedanta, Lect.in-Education
K.C.Mallik, Lect.in-Odia
- (+3) : A.K Prusty, Sr. Lect.in-Physics.
L.N.Giri, Sr. Lect.in-English
B.K.Sahoo, Lect.in-English
S.K.Mishra, Lect.in-Economics
S. Bal, Lect. In Pol. Science
10. (i) Examination Committee
(+3 Degree) : A.K Prusty, Sr. Lect. In Physics
L.N.Giri, Sr. Lect.in-English
N.N.Pani, Lect.in-History
S.K.Mishra, Lect.in-Economics
S.Bal, Lect.in-Pol.Science
S.Sethy, Lect.in-Economics

Dr. P. Pattanik. Lect.in. odia
P. Pattanik

P. Pattanik
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10. (ii) Examination Committee (+2 Junior) : S.K.Mati, Sr. Lect.in-Pol.Science
P.Pattanaik, Lect.in-Odia
K.C.Mallik, Lect.in-Odia
R.Pattanaik, Lect.in-History
11. Advisor (Students Union & Association) : A.K Prusty, Sr. Lect.in-Physics
Dr. D.Nayak, Sr. Lecturer in Botany
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science
S.K.Mishra, Lect.in-Economics
G.C.Sethi, Lect.in-Soc
12. U.G.C.Committee : C.R Jena Sr. Lect. In Odia
Dr. D.Nayak, Sr. Lect.in-Botany
A.K Prusty, Sr. Lect.in-Physics
L.N.Giri, Sr. Lect.in-English
B.K.Mohanty, Sr.Lect.in-Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
G.C.Sethy, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
13. NAAC Committee : C.R Jena Sr. Lect. In Odia
A.K Prusty, Sr. Lect.in-Physics
Dr. D.Nayak, Sr. Lect.in-Botany
B.K.Mohanty, Sr. Lect.in-Chemistry
L.N.Giri, Sr. Lect.in-English
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lecturer in-Odia
N.N.Pani, Lect.in-History
B.Das, Lect.in-Pol.Science
G.C.Sethy, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
Dr.K.K Bedanta, Lect. In Education
14. Library Committee : B.K.Mohanty, Sr. Lect.in-Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lecturer in-Odia
S.Bal, Lect.in-Pol.Science
R.Pattanayak, Lect.in-History
15. College Calendar & Magazine Editorial Board : Dr.D.Nayak, Sr. Lect.in-Botany
D.Nayak, Lecturer in-Odia
B.K.Sahoo, Lect.in-English
S.Bal, Lect.in-Pol.Science
16. Scholarship and Stipend : B.K.Mohanty, Sr. Lect.in-Chemistry
N.N.Pani, Lect.in-History
K.C.Mallik, Lect.in-Odia
S.Bal, Lect.in-Pol.Science
S.Sethy, Lect.in-Economics





17. Youth Red-cross : G.C.Sethy, Lect.in-Sociology
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History
18. College Time-table : A.K Prusty, Sr. Lect.in-Physics
S.Bal, Lect.in-Pol.Science
19. Construction, Development,
& Purchase committee : C.R Jena Sr. Lect. In Odia
A.K.Pruty, Sr. Lecturer in Physics
Dr. D.Nayak, Sr. Lect.in-Botany
B.K.Mohanty, Sr. Lecturer in Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
L.N.Giri, Sr. Lect.in-English
N.N Pani, Lect. In History
S.K.Mishra, Lect.in-Economics
Dr. K. K Bedanta, Lect. In Education
20. Landed property matter
& House rent : Dr. D.Nayak, Sr. Lect.in-Botany
B.Das, Lect.in-Pol.Science
G.C.Sethi, Lect.in-Sociology
21. Athletic Council : S.C.Prusty, P.E.T
B.Das, Lect.in-Pol.Science
S.K.Mishra, Lect.in-Economics
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History
S.Sethi, Lect.in-Economics
S.L.Mishra, Lab.Asst.
S.C.Rout, Lab.Asst.
22. Dramatic Society : D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science
P.Pattanayak, Lect.in-Odia
G.C.Sethi, Lect.in-Sociology
S.Bal, Lect.in-Pol.Science
23. D.S.A. : A.K Prusty, Sr. Lect.in-Physics
B.K.Sahoo, Lect.in-English
K.C.Mallik, Lect.in-Odia
S.L.Mishra, Demonstrator
24. Cultural & Literary Activities : C.R Jena Sr. Lect. In Odia
D.Nayak, Lect.in-Odia
B.K.Sahoo, Lect.in-English
Dr. K.K.Bedanta, Lect.in-Education
R.Pattanak, Lect.in-History
S.Sethi, Lect.in-Economics
25. S.A.F. : Dr.D.Nayak, Sr. Lect.in-Botany
N.N.Pani, Lect.in-History
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History



26. Students' Attendance And Percentage : A.K Prusty, Sr.Lect.in-Physics
L.N.Giri, Sr. Lect.in-English
N.N.Pani, Lect.in-History
B.K.Sahoo, Lect.in-English
G.C.Sethi, Lect.in-Sociology
Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science
27. Staff common Room : Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science
28. Boys common Room : Dr.D.Nayak, Sr. Lect.in-Botany
Dr.K.C.Mallik, Lect.in-Odia
29. Ladies common Room : Dr.P.Pattanaik, Lect.in-Odia
R.Pattanayak, Lect.in-History
S.Mishra, Demonstrator (Chem)
30. General Store : S.K.Mati, Sr. Lect.in-Pol.Science
B.K.Sahoo, Lect.in-English
S.C.Rout, Lab.Asst.
S.C.Prusty, P.E.T
31. Grievance Redressal Cell With Discipline Committee : C.R Jena Sr. Lect. In Odia
Dr.D.Nayak, Sr. Lect.in-Botany
L.N.Giri, Sr. Lect.in-English
B.K.Mohanty, Sr. Lecturer in Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
G.C.Sethi, Lect.in-Sociology
B.K.Sahoo, Lect.in-English
S.K.Mishra, lect.in-Economics
Dr.K.C.Mallik, Lect.in-Odia
32. Anti. Ragging Cell : C.R Jena Sr. Lect. In Odia
Dr.D.Nayak, Sr. Lect.in-Botany
D.Nayak, Lect.in-Odia
N.N.Pani, Lect.in-History
Dr.P.Pattanayak, Lect.in-Odia
G.C.Sethi, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
R.Pattanayak, Lect.in-History
33. N.S.S : G.C.Sethy, Lecturer in Sociology
34. Self Defence Programme For Girls : N.N.Pani, Lecturer in History
Dr.P.Pattanayak, Lect.in-Odia
Dr.K.C.Mallik, Lect.in-Odia
S.Sethi, Lect.in-Economics
S.C.Prusty, P.E.T
35. Gardening / Plantation And Environment : Dr.D.Nayak, Sr. Lecturer in Botany
L.N.Giri, Sr. Lecturer in English
Dr.K.K.Bedanta, Lect.in-Education


Principal
DERABIS COLLEGE
DERABIS



36 Women's Harassment Cell

Dr.P.Pattanayak, Lect.in-Odia
R.Pattanaik, Lect.in-History
S.Sethi, Lect.in-Economics

37 Computer Cell

Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science

38 I.D.P Committee

: G. C. Sethi, Lect. In Sociology & Co-ordinator
B.K.Mohanty, Sr. Lecturer in Chemistry
Associate Co-Ordinator
Dr.D.Nayak, Sr. Lect.in-Botany
A.K Prusty, Sr.Lect.in-Physics
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science

[Signature]
05/8/19
PRINCIPAL
DERABIS COLLEGE
[Signature]

**

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[Signature]
Principal
DERABIS COLLEGE
KENDRAPARA

DERABIS COLLEGE, DERABIS, Dist-KENDRAPARA

DISTRIBUTION OF CO-CURRICULAR ACTIVITIES FOR THE SESSION 2018-19

No. 61 /Dated, 01.8.2018
OFFICE ORDER



01. Administration : Mr. Chaturbhuj Kar, Reader in Math
-Cum-Principal (I/C)
02. Associate Administrative Bursar : L.N Giri Sr. Lecturer in English
03. Account Bursar : B.K. Mohanty Sr. Lecturer in Chemistry
04. Academic Bursar : A.K Prusty, Sr. Lect. in-Physics
L.N.Giri, Sr. Lect. in-English
05. Staff Service Matter : A.K Prusty, Sr. Lect. in-Physics
Dr.D.Nayak, Sr. Lect. in-Botany
L.N.Giri, Sr. Lect. in-English
S.K.Mati, Sr. Lect. in-Pol. Science
S.K.Mishra, Lect. in-Economics
06. Permission/Affiliation/
Recognition/Concurrence : Dr.D.Nayak, Sr. Lect. in-Botany
B.K. Mohanty Sr. Lecture in Chemistry
07. Salary of D.P. Staff
(DHE, Treasury, Collectorate,
Bank & Court matter)
With Income Tax matter. : Dr.K.C.Mallik, Lect. in-Odia
S.C.Prusty, P.E.T
08. Secretary Staff Council
Asst.Secy. -do- : B.K. Mohanty Sr. Lecturer in Chemistry
L.N.Giri, Sr. Lect. in-English
09. Admission
(+2) : B.K. Mohanty Sr. Lecturer in Chemistry
S.K.Mati, Sr. Lect. in-Pol. Science
N.N.Pani, Lect. in-History
Dr.K.K.Bedanta, Lect. in-Education
K.C.Mallik, Lect. in-Odia
- (+3) : A.K Prusty, Sr. Lect. in-Physics.
L.N.Giri, Sr. Lect. in-English
B.K.Sahoo, Lect. in-English
S.K.Mishra, Lect. in-Economics
S. Bal, Lect. In Pol. Science
10. (i) Examination Committee
(+3 Degree) : A.K Prusty, Sr. Lect. In Physics
L.N.Giri, Sr. Lect. in-English
N.N.Pani, Lect. in-History
S.K.Mishra, Lect. in-Economics
S.Bal, Lect. in-Pol. Science
S.Sethy, Lect. in-Economics

Dr. P. Pattanayak, Lect. in odia

Principal
DERABIS COLLEGE



10. (ii) Examination Committee (+2 Junior) : S.K.Mati, Sr. Lect.in-Pol.Science
P.Pattanaik, Lect.in-Odia
K.C.Mallik, Lect.in-Odia
R.Pattanaik, Lect.in-History
11. Advisor (Students Union & Association) : A.K Prusty, Sr. Lect.in-Physics
Dr. D.Nayak, Sr. Lecturer in Botany
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science
S.K.Mishra, Lect.in-Economics
G.C.Sethi, Lect.in-Soc
12. U.G.C.Committee : C.R Jena Sr. Lect. In Odia
Dr. D.Nayak, Sr. Lect.in-Botany
A.K Prusty, Sr.Lect.in-Physics
L.N.Giri, Sr. Lect.in-English
B.K.Mohanty, Sr.Lect.in-Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
G.C.Sethy, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
13. NAAC Committee : C.R Jena Sr. Lect. In Odia
A.K Prusty, Sr. Lect.in-Physics
Dr. D.Nayak, Sr. Lect.in-Botany
B.K.Mohanty, Sr. Lect.in-Chemistry
L.N.Giri, Sr. Lect.in-English
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lecturer in-Odia
N.N.Pani, Lect.in-History
B.Das, Lect.in-Pol.Science
G.C.Sethy, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
Dr.K.K Bedanta, Lect. In Education
14. Library Committee : B.K.Mohanty, Sr. Lect.in-Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lecturer in-Odia
S.Bal, Lect.in-Pol.Science
R.Pattanayak, Lect.in-History
15. College Calendar & Magazine Editorial Board : Dr.D.Nayak, Sr. Lect.in-Botany
D.Nayak, Lecturer in-Odia
B.K.Sahoo, Lect.in-English
S.Bal, Lect.in-Pol.Science
16. Scholarship and Stipend : B.K.Mohanty, Sr. Lect.in-Chemistry
N.N.Pani, Lect.in-History
K.C.Mallik, Lect.in-Odia
S.Bal, Lect.in-Pol.Science
S.Sethy, Lect.in-Economics



17. Youth Red-cross : G.C.Sethy, Lect.in-Sociology
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History
18. College Time-table : A.K Prusty, Sr. Lect.in-Physics
S.Bal, Lect.in-Pol.Science
19. Construction, Development,
& Purchase committee : C.R Jena Sr. Lect. In Odia
A.K.Pruty, Sr. Lecturer in Physics
Dr. D.Nayak, Sr. Lect.in-Botany
B.K.Mohanty, Sr. Lecturer in Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
L.N.Giri, Sr. Lect.in-English
N.N Pani, Lect. In History
S.K.Mishra, Lect.in-Economics
Dr. K. K Bedanta, Lect. In Education
20. Landed property matter
& House rent : Dr. D.Nayak, Sr. Lect.in-Botany
B.Das, Lect.in-Pol.Science
G.C.Sethi, Lect.in-Sociology
21. Athletic Council : S.C.Prusty, P.E.T
B.Das, Lect.in-Pol.Science
S.K.Mishra, Lect.in-Economics
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History
S.Sethi, Lect.in-Economics
S.L.Mishra, Lab.Asst.
S.C.Rout, Lab.Asst.
22. Dramatic Society : D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science
P.Pattanayak, Lect.in-Odia
G.C.Sethi, Lect.in-Sociology
S.Bal, Lect.in-Pol.Science
23. D.S.A. : A.K Prusty, Sr. Lect.in-Physics
B.K.Sahoo, Lect.in-English
K.C.Mallik, Lect.in-Odia
S.L.Mishra, Demonstrator
24. Cultural & Literary Activities : C.R Jena Sr. Lect. In Odia
D.Nayak, Lect.in-Odia
B.K.Sahoo, Lect.in-English
Dr. K.K.Bedanta, Lect.in-Education
R.Pattanak, Lect.in-History
S.Sethi, Lect.in-Economics
25. S.A.F. : Dr.D.Nayak, Sr. Lect.in-Botany
N.N.Pani, Lect.in-History
S.Bal, Lect.in-Pol.Science
R.Pattanaik, Lect.in-History



26. Students' Attendance And Percentage : A.K Prusty, Sr.Lect.in-Physics
L.N.Giri, Sr. Lect.in-English
N.N.Pani, Lect.in-History
B.K.Sahoo, Lect.in-English
G.C.Sethi, Lect.in-Sociology
Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science
27. Staff common Room : Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science
28. Boys common Room : Dr.D.Nayak, Sr. Lect.in-Botany
Dr.K.C.Mallik, Lect.in-Odia
29. Ladies common Room : Dr.P.Pattanaik, Lect.in-Odia
R.Pattanayak, Lect.in-History
S.Mishra, Demonstrator (Chem)
30. General Store : S.K.Mati, Sr. Lect.in-Pol.Science
B.K.Sahoo, Lect.in-English
S.C.Rout, Lab.Asst.
S.C.Prusty, P.E.T
31. Grievance Redressal Cell With Discipline Committee : C.R Jena Sr. Lect. In Odia
Dr.D.Nayak, Sr. Lect.in-Botany
L.N.Giri, Sr. Lect.in-English
B.K.Mohanty, Sr. Lecturer in Chemistry
S.K.Mati, Sr. Lect.in-Pol.Science
G.C.Sethi, Lect.in-Sociology
B.K.Sahoo, Lect.in-English
S.K.Mishra, lect.in-Economics
Dr.K.C.Mallik, Lect.in-Odia
32. Anti. Ragging Cell : C.R Jena Sr. Lect. In Odia
Dr.D.Nayak, Sr. Lect.in-Botany
D.Nayak, Lect.in-Odia
N.N.Pani, Lect.in-History
Dr.P.Pattanayak, Lect.in-Odia
G.C.Sethi, Lect.in-Sociology
S.K.Mishra, Lect.in-Economics
R.Pattanayak, Lect.in-History
33. N.S.S : G.C.Sethy, Lecturer in Sociology
34. Self Defence Programme For Girls : N.N.Pani, Lecturer in History
Dr.P.Pattanayak, Lect.in-Odia
Dr.K.C.Mallik, Lect.in-Odia
S.Sethi, Lect.in-Economics
S.C.Prusty, P.E.T
35. Gardening / Plantation And Environment : Dr.D.Nayak, Sr. Lecturer in Botany
L.N.Giri, Sr. Lecturer in English
Dr.K.K.Bedanta, Lect.in-Education



36 Women's Harassment Cell

Dr.P.Pattanayak, Lect.in-Odia
R.Pattanaik, Lect.in-History
S.Sethi, Lect.in-Economics

37 Computer Cell

Dr.K.K.Bedanta, Lect.in-Education
S.Bal, Lect.in-Pol.Science

38 I.D.P Committee

G. C. Sethi, Lect. In Sociology & Co-ordinator
B.K.Mohanty, Sr. Lecturer in Chemistry
Associate Co-Ordinator
Dr.D.Nayak, Sr. Lect.in-Botany
A.K Prusty, Sr.Lect.in-Physics
S.K.Mati, Sr. Lect.in-Pol.Science
D.Nayak, Lect.in-Odia
B.Das, Lect.in-Pol.Science

[Signature]
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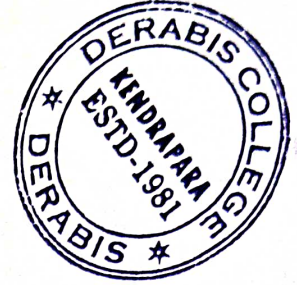
[Signature]
Principal
DERABIS COLLEGE
DERABIS

OFFICE OF THE PRINCIPAL, DERABIS COLLEGE, DERABISH,

Dist.- KENDRAPARA

No 170 /Dtd. 4.3.24

Notice





To

Bhagyalaxmi Sahoo

Lecturer in Zoology

The undersigned has been pleased to appoint you as Head of Zoology Department with effect from 04.03.2024


Principal
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PRINCIPAL 4.3.24
DERABIS COLLEGE
PRINCIPAL
Principal
DERABIS COLLEGE
DERABIS
KENDRAPARA

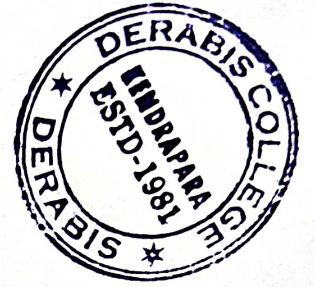
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OFFICE OF THE PRINCIPAL, DERABIS COLLEGE, DERABISH,

Dist.- KENDRAPARA

No 169 /Dtd. 01.7.23

Notice





To

Subhasini Mishra

Lecturer in Botany

The undersigned has been pleased to appoint you as Head of Botany Department with effect from 01.07.2023


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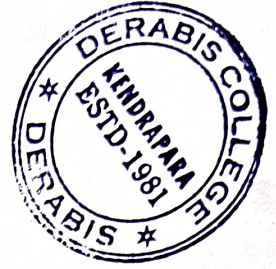
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Dist.- KENDRAPARA

No 168 /Dtd. 01/2/2023

Notice




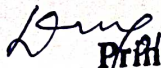
To

Biswajit Kumar Shoo

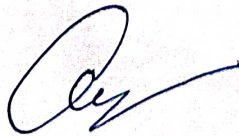
Lecturer in English

The undersigned has been pleased to appoint you as Head of English Department with effect from 01.02.2023


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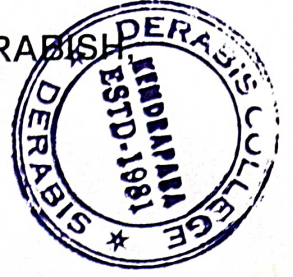


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Dist.- KENDRAPARA

No 77 /Dtd. 19/5/22

Notice

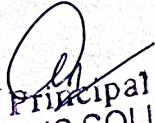


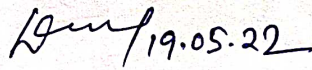
To

Jyotirmaya Brahma

Lecturer in Mathematics

The undersigned has been pleased to appoint you as Head of Mathematics Department with effect from 19.05.2022


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19.05.22
PRINCIPAL

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No 168 /Dtd. 01.6.2020

Notice




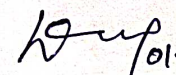
To

Dhaneswara Nayak

Lecturer in Odia

The undersigned has been pleased to appoint you as Head of Odia Department with effect from 01.06.2020


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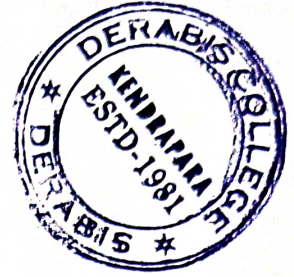

01.06.20
PRINCIPAL
Principal
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Dist.- KENDRAPARA

No 337 /Dtd. 29/12/2019
Notice

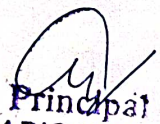



To

Ashok Kumar Malik

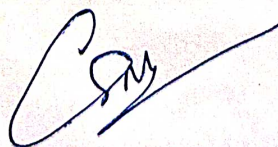
Lecturer in Zoology

The undersigned has been pleased to appoint you as Head of Zoology Department
with effect from 29.12.2019


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DERABIS COLLEGE
DERABIS


29.12.19
PRINCIPAL
Principal
DERABIS COLLEGE
DERABIS
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room, Establishment Section, and Account Section for information.




OFFICE OF THE PRINCIPAL, DERABIS COLLEGE, DERABIS
Dist.- KENDRAPARA


No 203 /Dtd. 01.7-2018
Office Order



The undersigned has been pleased to appoint the following teaching staffs (Readers / Lecturers) to act as head of their respective departments with effect from 01.07.2018 till further Order.

Sl. No.	Department	Name of HOD
1	Education	Dr Kishore Kumar Bedanta
2	Odia	Chittaranjana Jena
3	Economics	Sanjaya Kumar Mishra
4	History	Nagendra Nath Pani
5	Political Science	Santanu Kumar Mati
6	Sociology	Gurucharan Sethi
7	English	Lokanath Giri
8	Physics	Aswini Kumar Prusty
9	Chemistry	Bikram Kumar Mohanty
10	Mathematics	Chaturbhuja Kar
11	Botany	Dr. Debabrata Nayak
12	Zoology	Sumati Panda


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PRINCIPAL 01.07.18
Principal
DERABIS COLLEGE
DERABIS
KENDRAPARA

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DERABIS COLLEGE

Derabish, Kendrapara, Odisha, 754289

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

Opening of new value added courses :
Spoken English & Personality
Development ; Basic English Grammar,
Writing Skills (2018-19 Session onwards)



DERABIS COLLEGE

Derabish, Kendrapara, Odisha, 754289

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

Opening of new value added
courses : DCA ; MS-Office
(2021-22 Session onwards)

DERABIS COLLEGE, DERABIS

SYLLABUS

Value Added Course in Spoken English & Personality Development



CLASS NO	SUBJECT
1	Basics of Communication
2	Everyday Communication
3	Everyday Communication
4	Everyday Communication
5	Speaking with Tenses
6	Speaking with Tenses
7	Speaking with Tenses
8	Public Speaking Skills
9	Public Speaking Skills
10	Situational Conversation
11	Situational Conversation
12	Situational Conversation
13	Telephonic Conversation
14	Telephonic Conversation
15	Telephonic Conversation
16	Group Discussion
17	Group Discussion
18	Group Discussion
19	Group Discussion
20	Interview Skills
21	Interview Skills
22	Presentation Skills
23	Presentation Skills
24	Personality Development
25	Body Language
26	Time Management
27	Stress Management
28	Emotional Intelligence
29	Mock Interview
30	Mock Interview


PRINCIPAL
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DERABIS COLLEGE, DERABISH

SYLLABUS

Value Added Course in Basic English Grammer & Writing Skills



CLASS NO	SUBJECT
1	Nouns
2	Pronouns
3	Verbs
4	Verbs
5	Verbs
6	Verbs
7	Adverbs
8	Adverbs
9	Adjectives
10	Conjunctions
11	Prepositions
12	Sentence structure
13	TENS
14	TENS
15	TENS
16	TENS
17	Article
18	Article
19	Spot the Error
20	Spot the Error
21	Spot the Error
22	Voice Change
23	Phrasal Verb
24	Synonyms
25	Antonims
26	Paragraph Writing
27	Paragraph Writing
28	Writing Skills
29	Writing Skills
30	Writing Skills


PRINCIPAL
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SYLLABUS

Value Added Course in Diploma in Computer Application (DSA)



CLASS NO	SUBJECT
1	Computer Fundamentals
2	Computer Fundamentals
3	Input Device
4	Input Device
5	Output Device
6	Output Device
7	Operating System
8	Operating System
9	Open Source Operating System
10	Communicative English
11	Communicative English
12	Communicative English
13	Communicative English
14	Communicative English
15	Communicative English
16	Microsoft Word
17	Microsoft Word
18	Microsoft Word
19	Microsoft Word
20	Microsoft Excel
21	Microsoft Excel
22	Microsoft Excel
23	Microsoft Excel
24	Microsoft Excel
25	Microsoft Excel
26	Microsoft Excel
27	Microsoft Excel
28	Microsoft Excel
29	Microsoft Power Point
30	Microsoft Power Point


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SYLLABUS

Value Added Course in Diploma in Computer Application (DCA)



CLASS NO	SUBJECT
31	Microsoft Power Point
32	Microsoft Power Point
33	Microsoft Power Point
34	Microsoft Power Point
35	Microsoft Power Point
36	DBMS - Microsoft Access
37	DBMS - Microsoft Access
38	DBMS - Microsoft Access
39	DBMS - Microsoft Access
40	Networking
41	Networking
42	Networking
43	Networking
44	Internet
45	Internet
46	Internet Security
47	Programming Language
48	Programming Language
49	Programming Language
50	Programming Language
51	Programming Language
52	Programming Language
53	Web Technology
54	Web Technology
55	Web Technology
56	Web Technology
57	Web Technology
58	Web Technology
59	Project Guidance
60	Project Guidance


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SYLLABUS

Value Added Course in MS Office



CLASS NO	SUBJECT
1	Computer Fundamentals
2	Computer Fundamentals
3	Input Device
4	Output Device
5	Operating System
6	Microsoft Word
7	Components of MS Word
8	Features of MS Word
9	File tab Options
10	Table Creations
11	Keyboard Shortcuts
12	Keyboard Shortcuts
13	Microsoft Excel
14	Components of MS Excel
15	Features of MS Excel
16	File tab Options
17	Table Creations
18	Mathmatics Formulas
19	Mathmatics Formulas
20	Mathmatics Formulas
21	Keyboard Shortcuts
22	Keyboard Shortcuts
23	Keyboard Shortcuts
24	Microsoft Power Point
25	Components of MS Powerpoint
26	Features of MS Power Point
27	File tab Options
28	Creating Presenatations
29	Creating Presenatations
30	Creating Presenatations


PRINCIPAL
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ACADEMIC YEAR 2018-19

Value Added Course in Spoken English & Personality Development

ATTENDANCE OF STUDENTS (November - 2018 to January 2019)

LIST OF STUDENTS ENROLLED

SL NO	NAME OF THE STUDENT	CLASS
1	ANUSHREE ROUT	BA (1st Year)
2	BHAGYASHREE SWAIN	BA (1st Year)
3	BISWAJIT SAHOO	BA (1st Year)
4	HEMALATA BHUYAN	BA (1st Year)
5	HEMANT KUMAR BEHERA	BA (1st Year)
6	LAXMIPRIYA BEHERA	BA (1st Year)
7	URMILA PATRA	BA (1st Year)
8	ZEESHAN KHAN	BA (1st Year)
9	BEBISMITA SAHOO	BA (1st Year)
10	BUAYA KUMAR MOHANTY	BA (1st Year)
11	DEEPTIMAYEE MALIK	BA (1st Year)
12	JAYASHREE SETHI	BA (1st Year)
13	PRAJYOTIKA NAYAK	BA (1st Year)
14	RASMITA KANDI	BA (1st Year)
15	BAISHAKHI PRADHAN	BSC (1st Year)
16	DHARITRI JENA	BSC (1st Year)
17	LAVASMITA SAHOO	BSC (1st Year)
18	NABIN KUMAR DAS	BSC (1st Year)
19	DEBIDATTA HARIHARA PRUSTY	BSC (1st Year)
20	SAMBIT SAHOO	BSC (1st Year)
21	SURTI MANJOLI	BSC (1st Year)
22	ASUTOSH ROUT	BSC (1st Year)
23	MANAS BEHERA	BSC (1st Year)
24	SILPA SUMAN NAYAK	BSC (1st Year)
25	SUBHASHREE SURYASMITA DAS	BSC (1st Year)
26	LAXMIPRIYA THATOI	BSC (1st Year)
27	RUTUPARNA MEGHAMBARI BISWAL	BSC (1st Year)
28	SANKALPA MOHANTY	BSC (1st Year)
29	SOUBHAGYA PRAHARAJ	BSC (1st Year)
30	SUBHASHREE PRIYADARSHINI	BSC (1st Year)
31	BAR SARANI MALIK	BSC (1st Year)
32	SOUMYA RANJAN JENA	BSC (1st Year)


Principal
DERABISH COLLEGE


PRINCIPAL
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ACADEMIC YEAR 2018-19

Value Added Course in Spoken English & Personality Development
ATTENDANCE OF STUDENTS (November - 2018 to January 2019)

LIST OF STUDENTS ENROLLED

SL NO	NAME OF THE STUDENT	CLASS
33	DEBASIS MALLIK	BA (1st Year)
34	SARMISTHA PRADHAN	BA (1st Year)
35	SUBHASHREE DASH	BSC (1st Year)
36	SWAPNESWAR NATH	BSC (1st Year)
37	DIPTIMAYEE ROUT	BSC (1st Year)
38	A R BISWAJEET PRASAD DAS	BSC (1st Year)
39	SK NAUSAD	BSC (1st Year)
40	SHIBASRITA MAHARANA	BSC (1st Year)
41	LISITA SAHOO	BSC (1st Year)
42	MAUSUMI PRADHAN	BSC (1st Year)
43	RAMAKANTA DASH	BSC (1st Year)
44	KRISHNANJALI SAHOO	BSC (1st Year)
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Principal
DERABISH COLLEGE


PRINCIPAL
DERABIS COLLEGE

DERABIS COLLEGE, DERABISH



ACADEMIC YEAR 2018-19

Value Added Course in Basic English Grammar & Writing Skills

ATTENDANCE OF STUDENTS (November - 2018 to January 2019)

LIST OF STUDENTS ENROLLED

SL NO	NAME OF THE STUDENT	CLASS
1	SANJAY KUMAR SAHOO	BA (1st Year)
2	SANTOSH KUMAR SAHOO	BA (1st Year)
3	SAUDAMINI DAS	BA (1st Year)
4	SIKHAMAYEE MOHAPATRA	BA (1st Year)
5	SOPHIA DAS	BA (1st Year)
6	BHAGYADHAR BARIK	BA (1st Year)
7	JAYASMITA BARIK	BA (1st Year)
8	RAJASHREE NAYAK	BA (1st Year)
9	RANU MALIK	BA (1st Year)
10	RASMITA MAHARANA	BA (1st Year)
11	RINU MALIK	BA (1st Year)
12	SASMITA SAMAL	BA (1st Year)
13	SATYA BRATA DAS	BA (1st Year)
14	SOUMYA PRIYADARSINI JENA	BA (1st Year)
15	AMA AMBIKA PRASAD KANDY	BA (1st Year)
16	ANITA MALIK	BA (1st Year)
17	BRAJESH PALLEI	BA (1st Year)
18	LAXMAN MALIK	BA (1st Year)
19	MUNU CHARAN RATH	BA (1st Year)
20	PUJA JENA	BA (1st Year)
21	RAJASHREE MOHAPATRA	BA (1st Year)
22	SABITRI MALIK	BA (1st Year)
23	NARENDRA KUMAR MAHALI	BA (1st Year)
24	NARESH KUMAR PADHAN	BA (1st Year)
25	SATYA RANJAN BARIK	BA (1st Year)
26	SMRUTIKANTA MAHAVOI	BA (1st Year)
27	SOUMYA RANJAN SAMAL	BA (1st Year)
28	BANITA DAS	BA (1st Year)
29	BISWAJIT BEDANTA	BA (1st Year)
30	BISWAJIT DAS	BA (1st Year)
31	GAYATRI MALIK	BA (1st Year)
32	HIMANSHU KUMAR NAYAK	BA (1st Year)


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Principal
DERABISH COLLEGE

DERABIS COLLEGE, DERABISH



ACADEMIC YEAR 2018-19

Value Added Course in Basic English Grammar & Writing Skills

ATTENDANCE OF STUDENTS (November - 2018 to January 2019)

LIST OF STUDENTS ENROLLED

SL NO	NAME OF THE STUDENT	CLASS
33	JONESH KUMAR PALLEI	BA (1st Year)
34	KRUSHNA CHANDRA SAHOO	BA (1st Year)
35	NAMITA MALIK	BA (1st Year)
36	NARASINGHA DANDAPAT	BA (1st Year)
37	NIRANJAN MALIK	BA (1st Year)
38	SANGRAM BARIK	BA (1st Year)
39	SAROJ KUMAR DAS	BA (1st Year)
40	SATYABRATA DAS	BA (1st Year)
41	SUBHASHMITA RANA	BA (1st Year)
42	TAPASWINI KAR	BA (1st Year)
43	ANIL KUMAR KAR	BA (1st Year)
44	RANJIT KUMAR SAHOO	BA (1st Year)
45	GYANAJYOTI MOHANTY	BSC (1st Year)
46	PRAKASH KUMAR MALLIK	BSC (1st Year)
47	SATYAJEET BEHERA	BSC (1st Year)
48	NIRANJAN BEHERA	BSC (1st Year)
49	MONALISHA MOHAPATRA	BSC (1st Year)
50	MUKESH NAYAK	BSC (1st Year)
51	SUSANTA KUMAR BEHERA	BSC (1st Year)
52	IPSITA JENA	BSC (1st Year)
53	ABHISEK NAYAK	BSC (1st Year)
54	SWOPNARANI ROUT	BSC (1st Year)
55	JAYASHREE NAYAK	BSC (1st Year)
56	BISWAJIT MAHARANA	BSC (1st Year)
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PRINCIPAL
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Principal
DERABIS COLLEGE

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ACADEMIC YEAR 2022 - 23
Value Added Course in Diploma in Computer Application (DCA)
COURSE PROGRESS SHEET

NAME OF THE FACULTY:

CLASS NO	DATE	SUBJECT	SIGNATURE	REMARK
1	02/11/22	Computer Fundamentals		
2	03/11/22	Computer Fundamentals		
3	10/11/22	Input Device		
4	12/11/22	Output Device		
5	16/11/22	Operating system		
6	18/11/22	Operating system		
7	22/11/22	Open Source Operating System		
8	24/11/22	Communicative English		
9	26/11/22	Communicative English		
10	29/11/22	Communicative English.		
11	06/12/22	Communicative English		
12	07/12/22	Microsoft Word		
13	08/12/22	Microsoft Word		
14	12/12/22	Microsoft Word		
15	15/12/22	Microsoft word		
16	20/12/22	Microsoft Excel		
17	22/12/22	Microsoft Excel		
18	26/12/22	Microsoft Power Point		
19	28/12/22	Microsoft Power Point.		
20	30/12/22	Microsoft Powerpoint.		
21	04/01/23	DBMS - Microsoft Access		
22	06/01/23	DBMS - Microsoft Access.		
23	09/01/23	Networking		
24	10/01/23	Net working		
25	12/01/23	Networking / Internet		
26	20/01/23	Internet security		
27	24/01/23	Programming Language.		
28	25/01/23	Web Technology.		
29	27/01/23	Web Technology.		
30	31/01/23	Project Guidance.		

Signature of course co-ordinator

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Principal
DERABISH COLLEGE

DERABIS COLLEGE, DERABISH



ACADEMIC YEAR 2022 - 23

Value Added Course in MS (OFFICE)

COURSE PROGRESS SHEET

NAME OF THE FACULTY:

CLASS NO	DATE	SUBJECT	SIGNATURE	REMARK
1	01/11/22	Computer fundamentals	<i>[Signature]</i>	
2	03/11/22	Computer fundamentals	<i>[Signature]</i>	
3	07/11/22	Input Device	<i>[Signature]</i>	
4	12/11/22	Output Device	<i>[Signature]</i>	
5	14/11/22	Operating system	<i>[Signature]</i>	
6	18/11/22	Microsoft Word	<i>[Signature]</i>	
7	21/11/22	Components of MS Word	<i>[Signature]</i>	
8	26/11/22	Features of MS Word	<i>[Signature]</i>	
9	29/11/22	File tab options	<i>[Signature]</i>	
10	30/11/22	Table Creations	<i>[Signature]</i>	
11	01/12/22	Keyboard Shortcuts	<i>[Signature]</i>	
12	08/12/22	Keyboard Shortcuts	<i>[Signature]</i>	
13	10/12/22	Microsoft Excel	<i>[Signature]</i>	
14	15/12/22	Components of MS Excel	<i>[Signature]</i>	
15	17/12/22	Features of MS Excel	<i>[Signature]</i>	
16	19/12/22	File tab options	<i>[Signature]</i>	
17	23/12/22	Table Creations	<i>[Signature]</i>	
18	26/12/22	Mathematical formulas	<i>[Signature]</i>	
19	28/12/22	Mathematical formulas	<i>[Signature]</i>	
20	30/12/22	Keyboard Shortcuts	<i>[Signature]</i>	
21	04/01/23	Keyboard Shortcuts	<i>[Signature]</i>	
22	10/01/23	Keyboard Shortcuts	<i>[Signature]</i>	
23	13/01/23	Microsoft Power. Point	<i>[Signature]</i>	
24	16/01/23	Component of MS Powerpoint	<i>[Signature]</i>	
25	19/01/23	Features of MS Powerpoint	<i>[Signature]</i>	
26	20/01/23	File tab Options	<i>[Signature]</i>	
27	24/01/23	Creating presentations.	<i>[Signature]</i>	
28	29/01/23	Creating presentations.	<i>[Signature]</i>	
29	30/01/23	Creating presentation	<i>[Signature]</i>	
30	31/01/23	Creating presentations.	<i>[Signature]</i>	

[Signature]
Signature of course co-ordinator

[Signature]
Principal
DERABISH COLLEGE

[Signature]
PRINCIPAL
DERABISH COLLEGE

Roll No.:

001/22



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE

OF COMPLETION

This is to certify that

Biswanath Ojha

Father's Name Bichitra Ojha

Mother's Name Basanti Ojha

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First Division under the Value Added

Course from Nov. 2022 to Jan. 2023

M. Dutta
05/02/23
Co-ordinator

05.02.23
Principal

Principal
Derabis College, Derabish
Kendrapara

www.derabiscollge.edu.in

Sole
Principal
DERABIS COLLEGE

Roll No.: 040/22



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE

OF COMPLETION

This is to certify that

Payal Prusty

Father's Name Pradeep Prusty

Mother's Name Jyotirmayee Prusty

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2022 to Jan. 2023

M. dastishi
05/02/23
Co-ordinator

Principal
05.02.23
Derabis College, Derabish
Kendrapara



Roll No.: 001/22

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Himansu bhusan Pradhan

Father's Name Sarat Chandra Pradhan

Mother's Name Yashnamayee Pradhan

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First Division under the Value Added

Course from NOV:2022 to JAN.2023

M. Anshu
05/02/23
Co-ordinator

[Signature] 05.02.23
Principal
Derabis College, Derabish

www.derabiscollege.edu.in

[Signature]
Principal
DERABIS COLLEGE



Roll No.: 037/22

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Sangeeta Das

Father's Name Arkhita Das

Mother's Name Sabita Das

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First... Division under the Value Added

Course from Nov. 2022 to Jan. 2023

M. Dewshi
Co-ordinator 05/02/23

[Signature]
Principal/05.02.23
Derabis Principal Derabish
Kendrapara

www.derabiscollge.edu.in

[Signature]
Principal
DERABISH COLLEGE

Roll No.: 001/21



DERABIS COLLEGE
DERABISH, KENDRAPARA

CERTIFICATE

OF COMPLETION



This is to certify that

Nishikanta Dash

Father's Name Ranjan Kumar Dash

Mother's Name Rina Dash

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2021 to Jan. 2022

Nandini
Co-ordinator 9/2/22

Kamini 09.02.22
Principal
Derabis College, Derabish
Kendrapara

www.derabiscollge.edu.in

[Signature]
Principal
DERABIS COLLEGE

Roll No.: 018/21



DERABIS COLLEGE
DERABISH, KENDRAPARA

CERTIFICATE

OF COMPLETION



This is to certify that

Swapna Nath

Father's Name Subanta Nath

Mother's Name Mamata Nath

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First Division under the Value Added

Course from Nov 2021 to Jan 2022

M. Dwivedi
9/2/22
Co-ordinator

Principal
Derabis College, Derabish
09.02.22



Roll No.: 001/21

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE

OF COMPLETION

This is to certify that

Rajendra Behera

Father's Name Ramesh Chandra Behera

Mother's Name Reenarani Behera

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First..... Division under the Value Added

Course from Nov. 2021 to Jan. 2022

Md. Ashraf
Co-ordinator 09/02/22

K. M. / 09.02.22
Principal
Derabis College, Derabish
Kendrapara

www.derabiscollge.edu.in

Principal
DERABIS COLLEGE



Roll No.: 020/21

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE

OF COMPLETION

This is to certify that

Laxmi Pooiya Mallik

Father's Name Prafulla Kumar Mallik

Mother's Name Bandana Mallik

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First Division under the Value Added

Course from Nov. 2021 to Jan. 2022

M. D. K. S. H.
09/02/22

Co-ordinator

L. G. P.
09.02.22
Principal

Derabis College, Derabish
Kendrapara

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Principal
DERABIS COLLEGE

Roll No.: 001/20



DERABIS COLLEGE
DERABISH, KENDRAPARA

CERTIFICATE

OF COMPLETION



This is to certify that

Monalisa Nayak

Father's Name Pratulla Kumar Nayak

Mother's Name Sakuntala Nayak

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2020 to Jan. 2021

Md. Sh.
07/02/21

Co-ordinator

Princip
07.02.21

Principal
Derabis College, Derabis
Kendrapara

www.derabiscollege.edu.in

Principal
DERABIS COLLEGE

Roll No.: 018/20



DERABIS COLLEGE
DERABISH, KENDRAPARA

CERTIFICATE
OF COMPLETION



This is to certify that

Ranjan Kumar Barik

Father's Name Akshaya Kumar Barik

Mother's Name Madhusmita Barik

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2020 to Jan. 2021

M. Jyoti
07/02/21

Co-ordinator

Prof. 07.02.21

Principal

Derabis College, Derabish



Roll No.: 001/20

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Chittaranjan Swain

Father's Name Railash Swain

Mother's Name Kabita Swain

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in first Division under the Value Added

Course from NOV 2020 to JAN 2021

M. S. Das
07/02/21
Co-ordinator

[Signature]
07.02.21
Principal
Derabis College, Derabish

www.derabiscollge.edu.in

[Signature]
Principal
DERABIS COLLEGE



Roll No.: 017/20

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Usashree Chand

Father's Name Jayanta Chand

Mother's Name Rashewari Chand

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in first Division under the Value Added

Course from NOV. 2020 to JAN. 2021

M. J. ...
07/02/21

Co-ordinator

...
07.02.21
Principal, Derabish

www.derabicollege.edu.in

Principal
DERABIS COLLEGE

Roll No.: 015/19



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Saroj Dandapat

Father's Name Arjuna Dandapat

Mother's Name Sanjukta Dandapat

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2019 to Jan. 2020

Mdwtk
04/12/20

Co-ordinator

guy 04.02.20

Principal

Derabis College, Derabish

Roll No.: 001/19



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE

OF COMPLETION

This is to certify that

Pujarani Barik

Father's Name Kishor Chandra Barik

Mother's Name Sarmita Barik

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from Nov. 2019 to Jan. 2020

M. Jyoti
04/02/20

Co-ordinator

K. G. S.
04.02.20

Principal
Derabis College, Derabish

www.derabiscollge.edu.in

K. G. S.
Principal
DERABIS COLLEGE



Roll No: 001/19

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Sasmita Swain

Father's Name Dusmanta Swain

Mother's Name Shrimati Swain

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First Division under the Value Added

Course from Nov. 20.19 to Jan. 2020

M. Dutta
04/02/20

Co-ordinator

K. G. ...
04.02.20
Principal
Derabis College, Derabish

www.derabiscollge.edu.in





Roll No.: 020/19

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Mahendra Tripathy

Father's Name Nityananand Tripathy

Mother's Name Niharika Tripathy

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in ... First Division under the Value Added

Course from Nov. 2019 to Jan. 2020

M. J. Joshi
04/02/20
Co-ordinator

K. J. ...
04.02.20
Principal
Derabis College, Derabish

www.derabiscollege.edu.in

Principal
DERABIS COLLEGE

Roll No.: 018/18



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Nabin Kumar Das

Father's Name Dayanidhi Das

Mother's Name Kabita Das

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First Division under the Value Added

Course from Nov. 2018 to Jan. 2019

M. S. K. S. K.
06/02/19
Co-ordinator

Kan
Principal 06.02.19
Derabis College, Derabish

Roll No.: 001/18



DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Anushree Rout

Father's Name Alekha Prasad Rout

Mother's Name Supriya Rout

has passed the Certificate Course in

Spoken English & Personality Development

Examination in First..... Division under the Value Added

Course from NOV. 2018 to JAN. 2019

M. Dwivedi
06/02/19

Co-ordinator

Kan
Principal
06.02.19

Principal
Derabis College, Derabish
Kendrapara



Roll No.: 001/18

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Sanjay Kumar Sahoo

Father's Name Raghunath Sahoo

Mother's Name Kabita Sahoo

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First Division under the Value Added

Course from Nov. 2018 to Jan. 2019

M. dwi shi
06/02/19

Co-ordinator

Principal
Derabis College, Derabish
Kendrapara

www.derabiscollge.edu.in

Principal
DERABIS COLLEGE



Roll No.: 020/18

DERABIS COLLEGE
DERABISH, KENDRAPARA



CERTIFICATE
OF COMPLETION

This is to certify that

Puja Jena

Father's Name Suranga Jena

Mother's Name Minati Jena

has passed the Certificate Course in

Basic English Grammar & Writing Skills

Examination in First Division under the Value Added

Course from Nov. 2018 to Jan 2019

M. Dutta
06/02/19

Co-ordinator

[Signature]
Principal
02/19
Derabis College, Derabish
Kendrapara

www.derabiscollge.edu.in

[Signature]
Principal
DERABIS COLLEGE



INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH

An Autonomous Organization for IT, HRD & Computer Literacy Program

Managed by IECT, under Indian Trust Act, 1882 Vide Regd. No. 41081027307
 Register under Trade Mark Section 23 (2), Rule 62 (1), No. 2462510 J. No. 1677, Govt. of India
 An ISO 9001:2015 Certified Organization, Cert. No. VMCP180616Q5272, New Delhi

Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH



This is to certify that

MANOJ KUMAR SAHOO S/o or D/o HAREKRUSHNA SAHOO has
 passed the *DCA* course titled DIPLOMA IN COMPUTER APPLICATION
 in 'A+' Grade conducted from NOV.2021 to JAN.2022 and
 has placed in the FIRST Division.

SCHEME OF AWARDING DIVISION & GRADES

Division	Percentage Range	Grade	Point Grade
I	80 and above	A+ Excellent	5
	60 to 79.9	A Very Good	4
II	50 to 59.9	B Good	3
PASS	40 to 49.9	C Satisfactory	2
UNSUCCESSFUL	Below 40	F Unsatisfactory	1

DATE OF ISSUE : 25th January 2022

[Signature]
 Course Coordinator



[Signature]
 Director



**INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH***An Autonomous Organization for IT, HRD & Computer Literacy Program*

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 An ISO 9001:2015 Certified Organization, Cert. No.: VMCP180616Q5272, New Delhi

Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH

DIPLOMA IN COMPUTER APPLICATION MARK SHEET

Name : MANOJ KUMAR SAHOO

Father's Name : HAREKRUSHNA SAHOO



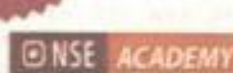
Programs	Max. Marks	Marks Obtained
COMPUTER FUNDAMENTALS	100	87
OPERATING SYSTEM	100	88
MS OFFICE (Word, PowerPoint, Excel)	100	84
COMMUNICATIVE ENGLISH	100	83
DBMS - MS ACCESS	100	89
NETWORKING & INTERNET	100	80
PROGRAMMING LANGUAGE (C, C++)	100	85
WEB TECHNOLOGY (HTML/DHTML)	100	90
PROJECT WORK	100	92
GRADE DIVISION	TOTAL - 900	TOTAL - 778
'A+' FIRST		

DATE OF ISSUE : 25th January 2022


Course Coordinator




Director





INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH

An Autonomous Organization for IT, IIR & Computer Literacy Program.

Managed by IECT, under Indian Trust Act, 1882 Vide Regd. No. 41081027307
 Register under Trade Mark Section 23 (2) Rule 62 (1), No. 2462510 / No. 1677, Govt. of India
 An ISO 9001:2015 Certified Organization, Cert. No.: VMCP180616Q5272, New Delhi

Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH



This is to certify that

KIRTIRANJAN POTHAL S/o or D/o AMULYA KUMAR POTHAL has
 passed the **DCA** course titled DIPLOMA IN COMPUTER APPLICATION
 in 'A+' Grade conducted from NOV.2022 to JAN.2023 and
 has placed in the FIRST Division.

SCHEME OF AWARDING DIVISION & GRADES

Division	Percentage Range	Grade	Point Grade
I	80 and above	A+ Excellent	5
	60 to 79.9	A Very Good	4
II	50 to 59.9	B Good	3
PASS	40 to 49.9	C Satisfactory	2
UNSUCCESSFUL	Below 40	F Unsatisfactory	1

DATE OF ISSUE : 25th January 2023

Course Coordinator



Director



**INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH***An Autonomous Organization for IT, HRD & Computer Literacy Program*

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 Register under Trade Mark Section 23 (2), Rule 62 (1), No. 2462510 J. No. 1677, Govt. of India
 An ISO 9001:2015 Certified Organization, Cert. No.: VMCP180616Q5272, New Delhi

Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH

DIPLOMA IN COMPUTER APPLICATION
MARK SHEET

Name : KIRTIRANJAN POTHAL

Father's Name : AMULYA KUMAR POTHAL



Programs	Max. Marks	Marks Obtained
COMPUTER FUNDAMENTALS	100	85
OPERATING SYSTEM	100	86
MS OFFICE (Word, PowerPoint, Excel)	100	88
COMMUNICATIVE ENGLISH	100	88
DBMS - MS ACCESS	100	89
NETWORKING & INTERNET	100	82
PROGRAMMING LANGUAGE (C, C++)	100	83
WEB TECHNOLOGY (HTML/DHTML)	100	91
PROJECT WORK	100	90
GRADE DIVISION	TOTAL - 900	TOTAL - 782
'A+' FIRST		

DATE OF ISSUE : 25th January 2023


 Course Coordinator


 Director


**INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH***An Autonomous Organization for IT, HRD & Computer Literacy Programs*

Managed by IECT, under Indian Trust Act, 1882 Vide Regd. No. 41081027307
 Register under Trade Mark Section 23 (2), Rule 62 (1), No. 2462510 J. No. 1677, Govt. of India
 An ISO 9001:2015 Certified Organization, Cert. No.: VMCP180616Q5272, New Delhi

Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH

*This is to certify that*

MAMATA SAHOO S/o or D/o NRUSINGHA CHARAN SAHOO has
 passed the DCA course titled DIPLOMA IN COMPUTER APPLICATION
 in 'A+' Grade conducted from NOV.2021 to JAN.2022 and
 has placed in the FIRST Division.

SCHEME OF AWARDING DIVISION & GRADES

Division	Percentage Range	Grade	Point Grade
I	80 and above	A+ Excellent	5
	60 to 79.9	A Very Good	4
II	50 to 59.9	B Good	3
PASS	40 to 49.9	C Satisfactory	2
UNSUCCESSFUL	Below 40	F Unsatisfactory	1

DATE OF ISSUE : 25th January 2022


 Course Coordinator


 Director


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Center Name : DERABIS COLLEGE, DERABISH

DIPLOMA IN COMPUTER APPLICATION
MARK SHEET

Name : MAMATA SAHOO

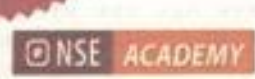
Father's Name : NRUSINGHA CHARAN SAHOO



Programs	Max. Marks	Marks Obtained
COMPUTER FUNDAMENTALS	100	81
OPERATING SYSTEM	100	88
MS OFFICE (Word, PowerPoint, Excel)	100	85
COMMUNICATIVE ENGLISH	100	87
DBMS - MS ACCESS	100	88
NETWORKING & INTERNET	100	82
PROGRAMMING LANGUAGE (C, C++)	100	87
WEB TECHNOLOGY (HTML/DHTML)	100	88
PROJECT WORK	100	89
GRADE DIVISION	TOTAL - 900	TOTAL - 775
'A+' FIRST		

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Center Name : DERABIS COLLEGE, DERABISH



This is to certify that
CHINMAYEE SINGH



Son / Daughter of **ABHIMANYU SINGH**

has successfully completed a course of

MS OFFICE

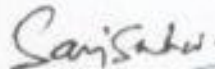
with 'A+' grade

Conducted from Nov.2022 to Jan.2023

DATE OF ISSUE : 25th January 2023


Course Coordinator




Director





IPER
EDUCATION

INSTITUTE OF PROFESSIONAL EDUCATION AND RESEARCH

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Center Code : IEAS018

Center Name : DERABIS COLLEGE, DERABISH



This is to certify that
SAROJINI ROUT



Son / Daughter of **SUDHAKAR ROUT**

has successfully completed a course of

MS OFFICE

with 'A+' grade

Conducted from Nov.2021 to Jan.2022

DATE OF ISSUE : 25th January 2022


Course Coordinator




Director





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Center Code : IEA5018

Center Name : DERABIS COLLEGE, DERABISH



This is to certify that
SUBHENDU BARIK



Son / Daughter of **PRABHAT BARIK**
has successfully completed a course of

MS OFFICE

with 'A+' grade

Conducted from Nov.2022 to Jan.2023

DATE OF ISSUE : 25th January 2023

Shri
Course Coordinator



Sanjib
Director

